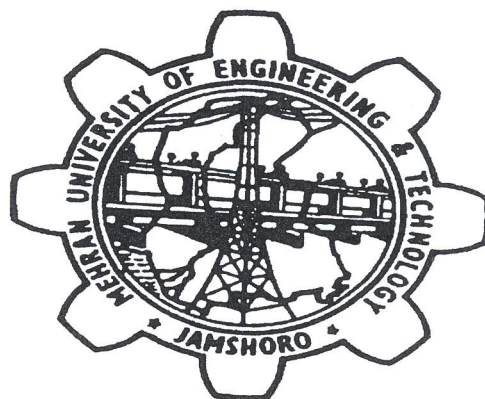


MEHRAN UNIVERSITY
OF
ENGINEERING AND TECHNOLOGY



MEHRAN UNIVERSITY
ENVIRONMENTAL, HEALTH
AND SAFETY POLICY

NAME & DESIGNATION		SIGNATURE	DATE
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1.0 INTRODUCTION

Mehran of Engineering and Technology (MUET), Jamshoro has approved administrative policy for the reduction and prevention of on-the-job accidents and illnesses, and the protection of the environment. These policies are to be used as a foundation for establishing safety and environmental health programs in each department.

2.0 POLICY

It is MUET 's environmental health and safety policy that no job is so important and no service so urgent, that we cannot take time to perform our work safely, and in an environmentally meticulous manner. MUET will operate its facilities and conduct its operation in compliance with all applicable regulation to protect:

- Employees
- Students
- University property
- The external community, and
- Natural resources and the environment.

3.0 PURPOSE

The purpose of MUET s environmental health and safety program is to:

- Provide students, faculty, and staff with a safe and healthy work environment
- Develop safety awareness among employees and others engaged in work for MUET so that accidents (personal injuries and property damage) and occupational illnesses will be reduced to a minimum
- Identify and control safety, public health, and environmental hazards associated with their operations
- Work constructively with government agencies and others to develop and implement laws, regulations, and standards to protect public health, safety, and the environment, and
- Work with the University administration to assure adequate funding and staffing for environmental health and safety programs.

4.0 UNIVERSITY ENVIRONMENTAL HEALTH AND SAFETY DIRECTIVES

The University HSE policy shall be implemented through a series of manuals and other documents, as appropriate to the operations of MUET. These manuals are listed below. HSE shall be responsible for the development, distribution, and maintenance of these manuals. Manuals provide specific policies and procedures will be developed as soon as possible and recommended practices for implementation are given below:

- MUET's Health and Safety Management Plan
- Radiation Safety Manual
- Biosafety Manual
- Manual for Chemical Waste Management
- MUET 's Environmental Management Plan

These Documents provide information on environmental health and safety policies that students, faculty, and staff must follow at University workplaces. The policies are intended to provide personnel with information to meet all local, state, and federal guidelines for occupational health and safety. Information on environmental health and safety training programs is available by contacting the MUET HSE Convener. Environmental, Health and Safety programs are designed to reduce or prevent occupational injuries and illnesses through appropriate training and preventive activities.

5.0 GENERAL SAFETY POLICY AND RESPONSIBILITY

The general safety policy and responsibility includes following:

- Introduction
- Safety Policy
- Safety Goals
- Safety Principles
- Individual Responsibilities
- Department Level HSE Coordinator & HSE Manager
- Deans, Directors, and Department Heads
- Vice Chancellor

5.1 Introduction

MUET believes that the health and safety of students, faculty, and staff are of the greatest importance.

5.2 Safety Policy

MUET will conduct its operations and construct and maintain its facilities in a manner conducive to the creation of a healthy and safe work environment for all personnel and the surrounding community.

5.3 Safety Goals

Employees should realize the following goals through the health and safety policy:

- The development of an ongoing safety consciousness among all members of the University community, and
- A reduction in occupational injuries and illnesses and the associated loss of productivity.

Safety Principles

- The success of the University's health and safety effort depends on:
 - Acceptance of the concept that all serious injuries can be prevented
 - Administrators assuming responsibility for preventing occupational injuries and illnesses, and
 - All students, faculty, and staff participating in health and a safety training programs and recognizing that it is to everyone's advantage to work safely.

5.4 Individual Responsibilities

All University employees have an individual responsibility to:

- Know and follow all health and safety rules, policies, and procedures for the area in which they are working
- Maintain a safe work environment
- Use good judgment
- Report to their HSE Coordinator immediately all - unsafe conditions, accidents, and - work related injuries and illnesses (every occupational accident or injury) must be reported immediately by filling Accident/Illness Form. Forms must be returned to HSE Coordinator.
- Know the hazards of the materials and equipment they work with and follow the specified precautions
- Properly use all safety equipment provided
- Participate as needed in exposure hazards measurement programs, and
- Participate as needed in safety training programs.

All University employees also have a collective responsibility to assure that their work activity is conducted in such a way as to not affect the safety of others.

5.5 Department Level HSE Coordinator & HSE Manager

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HSE manager and departmental coordinator are responsible for being knowledgeable of and implementing applicable policies and directives and taking other action, as required, to assure that personnel and operations they supervise comply with applicable requirements. This includes taking positive action to determine and reduce, to as low as reasonably achievable, the accidents and incidents associated with their operations, informing employees of the safety hazards associated with their work, instructing employees in safe work methods, keeping the individual performing the specific tasks apprised of the most recent procedure and trained in its implementation, and ensuring that they perform their work according to requirements.

5.6 Deans, Directors, and Department Heads

Deans, Directors and Department Heads have the primary responsibility for operations according hierarchy of their section and for taking the necessary measures to make certain that all division or department-related activities comply with established safety requirements. They shall comply with all components of the MUET safety program as set forth in the MUET Health and safety Management Plan, including all MUET policy and procedures applicable to their operations, as well as other directive memoranda.

The Deans are directly responsible to the Vice Chancellor for all aspects of safety in their respective faculty. Within their faculties, management is responsible for conforming facility operations and all other activities under their direction to the requirements specified by the MUET Health and safety Management policy and its implementing plans and procedures.

5.7 Vice Chancellor

Within the University, the Vice Chancellor has the ultimate responsibility for safety. That responsibility is met through establishing requirements on all operations.

6.0 CONVENER HEALTH, SAFETY AND ENVIRONMENT COMMITTEE

MUET has a comprehensive environmental health and safety Committee that affects all members of the University community. The purpose of MUET's safety committee is to provide employees with a safe and healthy work environment. Our goals are to develop a safety consciousness among employees and others engaged in work for MUET to reduce accidents and occupational illnesses to a minimum, identify and control safety, public health and environmental hazards, and work constructively with government agencies and others to develop laws, regulations, and standards to

protect public health, safety, and the environment. Each member of the University community has the responsibility to work within the framework of established safety programs and policy. Each team member is also responsible for carrying out their activities in a manner that will protect those involved, the rest of the University community, the general public, and the environment.

To assist you with your work, this manual describes the structure and goals of the University's programs, your responsibilities as a MUET employee, and MUET's responsibilities to you.